



MINUTES

Community Advisory Commission

Wednesday, August 7, 2019

Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call:

Present: Chair Van Lan Truong, Vice-Chair Ashish Kathapurkar, Oscar Leon, Thelma Batilo, George Chen, Vishal Gandhi
Absent: Ashok Sharma, Jose Rosario, Mike Bilbao

II. Seating of Alternates: George Chen, Vishal Gandhi

III. Pledge of Allegiance: Thelma Batilo led the Pledge of Allegiance.

IV. Approval of Agenda: Motion to approve the agenda. Motion carried unanimously.

V. Approval of Minutes: June 5, 2019. Motion carried unanimously.

VI. Public Forum: Member of the public shared about the Carry the Vine Foundation and provided staff with contact information.

VII. Announcements

- A. Staff distributed business cards to Commission Members.

VIII. Liaison Report: Councilmember Bob Nuñez

- A. Councilmember Bob Nuñez discussed the work being done by the City Council Housing Sub-Committee.

Action Item: Staff to provide an update on the progress being made by the Housing Sub-Committee at the September meeting.

IX. Business Items

A. National Night Out

Commissioners discussed the event and offered considerations for next year's event.

Action Item: City Staff and Commissioners will begin the planning process earlier for National Night Out next year and will reflect this on the future work plan.

B. Neighborhood Beautification Awards Update

Staff provided an update on application submittals and next steps.

Action Item: City staff will coordinate with Patrick Taguchi on the procedures and update the CAC at

the September meeting.

C. New Commission Handbook and Bylaws

Staff reviewed Commission bylaws and handbook and provided Commissioners with the new Commissioner's Handbook.

Action Item: City Staff and Commissioners will begin discussing the Work Plan on a future agenda in 2019.

D. CAC Budget

Action Item: City Staff will clarify the guidelines with the City Clerk's office regarding allowable uses of the budget.

E. Make a Difference Day

Action Item: Committee Member Thelma Batilo will reach out to Renee Lorentzen, Director of Recreation and Community Services, to inquire about what is needed for Make a Difference Day and will report back to the CAC at the September meeting.

Motion to move items D, E, and F to the September agenda. Motion carried unanimously.

X. Commissioners' Roundtable

Robert Musallam, Housing Authority Administrator, invited the Commission to attend a House Sharing Program Workshop on August 27, 2019 presented by Catholic Charities, and requested their assistance in promoting the event.

Commissioner Oscar Leon will be attending a safety training with the Police Department and will report back at the September Meeting.

XI. Adjournment: to September meeting.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.
Commissions, boards, councils, and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after the initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 ~ Phone 408-586-3040